



## **RadioNet FP7 Executive Committee 4**

Date: 17 December 2009

Place: Telecon

*Participants:* Michel Guélin, Franco Mantovani, Michael Garrett, Leonid Gurvits, Giuseppe Cimo, Arpad Szomoru, André van Es, Emmy Boerma, Aukelien van den Poll, Corina Vogt, Simon Garrington, Peter Wilkinson.

*Absent:* Phil Diamond

## 2. Minutes of EC03

Minutes are final, will be placed on the wiki.

## 3. Project Management

### 3.1 Working on contract changes:

- including China in the contract for UniBoard. China is working on the forms.
- South Africa has to be included in ALBIUS. No communication at the moment.  
Action Mike to contact Africa if this stays the same.

### 3.2 Board Meeting and MTR

Board meeting will be in Sardinia. Action Franco to discuss the details with Sardinia, should be in April or May (before 1<sup>st</sup> reporting period). Not on 21 April (EVN CBD in Torun). There is still an invitation from Hawaii.

Mid Term Review will be held in Latvia. Action Mike to contact people in Latvia to host the meeting. Date late September early October (after EVN symposium, 20-24 September).

### 3.3 TNA access costs

In final report the real TNA access cost have to be included. Andre wants to try to get an estimate on the real user fees. To be discussed at the board meeting. Before Christmas Brussels will come up with a guideline on this topic. The rules apply to every partner that receives more than 375 k€. Separate telecons have to be planned to discuss this, Action Andre.

### 3.4 Travel Guidelines

The travel guidelines have been adjusted slightly. Before an event a list of participants is send to the coordinator. This way there is no need for separate letters from the coordinator for participants from outside the EU.

### 3.5 Executive meetings 2010

Action Andre: plan dates for the executive meetings in 2010.

## 4. Outreach

The event calendar is filling up nicely. New flyers have been printed and a TNA folder is in preparation. Looking into other outreach materials, such as T-shirts or USB sticks.

It would be a good idea to inform the TNA facilities that outreach materials are available. Suggestion from Franco: inform the visitor centers through the board members. Or plan a meeting of visitor centers (this should also be put on the agenda for the board meeting).

Action Franco to write one page proposal on this. Corina will contact Franco about visitors center to include in an outreach plan.

## 5. Progress on NA

A lot of meetings are taking place. CASA and LOFAR meeting are now also being supported by RadioNet.

## 6. Progress on JRA

### 6.1 UniBoard

Hardware development is going well. There is a slight delay due to technical reasons. Digital receiver development is going according to plan. Code is being processed. Pulsar binding development is delayed. UMAN started late because of the money being late. Shanghai has joined; effort will be done after contract change. Oxford is also interested.

### 6.2 AMSTAR+

The 1<sup>st</sup> progress report meeting was held. Work is going well. First year financial report is needed at the beginning of 2010. Action Andre to e-mail PI's and chairs to ask for input.

### 6.3 ALBIUS

There is progress in a number of areas. Some partners are not participating in full. This results in underspending.

### 6.4 APRICOT

Progress is being made. Some work that has been done is not paid by RadioNet. This could be used as matching. On 13 January there will be a kick-off meeting in Torun.

## 7. Progress on TNA

TNA reports are on the wiki. A full year report is needed, Simon is working on this. EVN, JCMT, e-Merlin, Effelsberg, WSRT, IRAM and APEX are on track. Sardinia is still ramping up, expected to operate at the end of 2010. LOFAR is looking at commissioning projects. No problems are foreseen in 2010.

The status of the EC questionnaires is unclear. Action Andre to contact Elena about this.

## 9. AOB

Arpad: MoU Shanghai and UniBoard is waiting on contract change.

Next EC telecon will be planned through doodle.

### Action Items:

<i>no</i>	<i>From meeting</i>	<i>Who</i>	<i>What</i>
1	EC4	Mike	Contact South Africa if communication stays poor
2	EC4	Mike	Contact Latvia about MTR
3	EC4	Andre	Plan telecon to discuss TNA access cost
4	EC4	Andre	Plan Executive Telecons for 2010
5	EC4	Franco	Write one page proposal on visitor centers (with Corina)
6	EC4	Franco	Prepare board meeting on Sardinia
7	EC4	Andre	e-mail PI's and Chairs for input financial overview 2009
8	EC4	Andre	contact Elena about EC questionnaires